

Terms & Conditions for Christmas Day/ New Year's Eve 2017

- **Deposits:** To confirm a booking a non-refundable deposit of £25.00 per person is required. Please send full payment two weeks prior to your event date. If you wish to add party members to your group, we require full payment to be made on the date of notice and no later than two weeks prior to your event date. For bookings made after the 22nd November 2017 full payment is required at time of booking.
- **Group bookings:** All bookings must be settled through the organiser of the event and not individually.
- **Final Payments:** All final payments are non-refundable after the 22nd November 2017. Payments can be made via cash or card over the phone or on the premises.
- **Cancellations:** The company reserves the right to cancel any booking if the deposit or final payment has not been made within the time frames above.
- **Menu Selection:** Pre-selection of your meal is required no later than two weeks prior to your event taking place. This includes Christmas Day Lunch & New Year's Eve dinner.
- **Special dietary requirements:** Any special diets should be requested and received with pre-orders. Please note this is a set menu and we are only able to offer an alternative option if this is a dietary requirement and we are unable to amend any of the set dishes to match the requirements.
- **Seating arrangements:** Requests for special seating arrangements must be given no later than 2 weeks prior to your event. We cannot guarantee that specific seating arrangements will be met, however, we will try our best to accommodate all requests.
- **Bar / Restaurant Opening Times:** Please note that our Bar & Restaurant times will vary throughout the Christmas period.
- **A la Carte Menu:** Please note that our usual A la Carte menu will be unavailable on certain days throughout the Christmas period.
- **Dress code:** A smart dressing code is required for all our functions (no trainers)
- **Conduct and behaviour:** The conduct and behaviour of your guests is the responsibility of the organiser. The party organiser will be responsible for any loss or damage caused to the venue. As we are located within a residential area, we ask that all guests leave the building quietly.